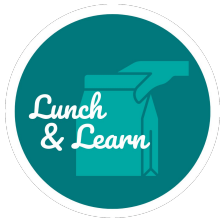


Managing Project Wrap-Up

Effective Strategies to Wrap-Up Partnerships

November 8, 2023





CCPH Mission

Community-Campus Partnerships for Health promotes **health equity** and **social justice** through partnerships between communities and academic institutions.



CCPH's Strategic Pillars



Leading



Convening



Disseminating



Partnering



Training

Key Terms



- Authentic partnerships
- Partnership agreements
- Project closure
- Inclusive facilitation

Learning Outcomes



Review components of authentic partnerships and project closure agreements.



List technical and logistic issues in project wrap-ups.



Describe strategies to facilitate wrap-ups and maintain healthy, authentic partnerships.



CCPH Model for Authentic Partnerships



Partnership Agreements Review

- Purpose, goals, objectives
- Roles, responsibilities, organizational chart
- Budgets, resource sharing and community payment
- Copyright and ownership issues
- Research plan and evaluation process
- Dissemination plan
- **Project wrap-up and Sustainability: Discuss the end at the beginning**



Project Wrap-Ups

Aim for more authentic partnerships that can be sustained and evolve during, between and after funded projects timelines.

Authentic community-based collaborations are built on lifelong relationships through mutual trust, respect, and sharing.



Technical & Logistical Elements



Communication



Legal



Data & Resources



Communication



- Establish ending protocol **upfront**
- Keep discussions **open**
- Ensure **lasting** impact through community capacity building



- **Clarify** dissolution formally in By-laws
- **Commit** in writing the parameters for project closure and dissolution



- End of partnership **does not** mean that all products or outcomes disappear
- Products of research are the **property** of the partnership



Chat Storm

What's the value of discussing closing projects at the beginning of the partnership?

Collecting Lessons Learned

- Hold **debrief** sessions with lead community partners, the program team, and leaders to hear what worked well and what did not
- Record successes and challenges **throughout** the program
- Send a **feedback** survey to community partners



Data Walks



A Few Ways to Thank Partners

- Thank you **videos** with photos from local events
- **Celebrations** that bring local partners and teams together to acknowledge accomplishment
- Certificates and **awards**

- Share **stories** about the positive impact of the program
- Invite **local political leaders** to give more attention to the important role of community partners

Breakout Exercise and Share Back

Please work in teams for the next 15 minutes:

Please share lessons learned - stories of experiences with project wrap-ups that you have worked with.

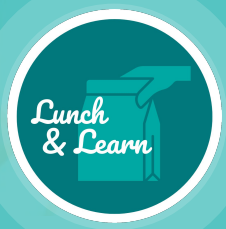
Assign a report back representative.



Explore CCPH's Training Offerings

Schedule a training session tailored to your organization's specific needs!





Post Workshop Evaluation



Please take the next **2 minutes** to complete this short evaluation:

https://ccpoh.qualtrics.com/jfe/form/SV_6mp2liAezLzz7OC



Any Questions?



Feel free to reach out at:
feedback@ccphealth.org



Thank You!



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Save the Date!

Join us for future Lunch & Learn events.

Sustaining Partnerships

December 13, 2023, 12pm - 1pm ET

Qualitative Research 101

January 10, 2024, 12pm - 1pm ET

